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Film Connection - Quiz 5  
Hierarchy of a Production  
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1.) What are the responsibilities of an AD, and why are they so vital to a production?

The Assistant Director is in charge of all on-set, day-to-day operations. They work directly with the director and the second AD. They handle vital things like time cards, call sheets, tracking daily progress against the production schedule, and maintaining a general sense of order.

2.) Define in as much detail what “below the line” means.

“Below the line” is a term that refers to members of a production who are responsible for physically getting the film done.

3.) What are the must-have qualities of a PA? Why are they so important on a film set?

Must have qualities a PA must possess are: punctuality (being early), flexibility (easily adapt), clarity (communicate effectively), calmness (prevent or eliminate panic), attentiveness (listen and follow instruction), professionalism (cheerful attitude, respect others, and dress appropriately), resourcefulness (think on your feet, say yes and make it happen), vigilance (anticipate needs, keep eyes and ears open and alert), bravery (don't be afraid to ask when you don't know something), responsibility (take the job seriously and own your mistakes).