**Chapter 5 - Hierarchy Of A Production - Quiz**

Nathan Kress

1. Spend some time researching exactly what it is an AD does. What are their responsibilities, why are they so vital to a production? Then write a 2 page paper on the duties of an Assistant Director.

The assistant director is in charge of all on-set day to day operations. Under the AD is a 2nd AD who is the liaison between the director and the rest of the crew and they often handle the extras. The AD is like the right hand man for director’s to delegate work to. They can also be the acting director on the set if the director is elsewhere. The 1st AD schedules the film, keeps everything moving in a timely manner, and acts as the liaison between the producer and director. They are responsible for keepin order on set.

1. Define in as much detail as possible what "below the line" means.

Below the line is a term that refers to members of a production who are physically responsible for getting the film done. If the producer and director are the head of the production then the below the line portion is the hands like the AD, Art Director, DP, costume designer, etc.

1. What are the must-have qualities of a PA? Why are they so important on a film set?

They need to be able to accomplish a wide variety of tasks. They are basically gophers on set. They have to have the ability to foresee what someone on set may want and take care of it before they even ask you to do it. Other qualities include” punctuality, Flexibility, Clarity, Calmness, Professionalism, Resourcefulness, Bravery, and being responsible.