**Zachary Schaffner**

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**Education**

The Recording Connection 2013-2014

**Computer Experience**

**Computer Technician**

Same Day Computer Repair, Manchester, NH

* Assessed the condition of computers
* Replaced parts in laptops and desktops
* Learned general methods for troubleshooting hardware
* Fixed software issues
* Removed viruses

**Sales Experience and Customer Service Experience**

**Sales Associate**

RadioShack, Goffstown, NH

* Matched products with customers based on their needs
* Went above and beyond to come up with solutions for customers
* Communicated with customers online and through phone calls
* Trained newer employees
* Performed managerial duties if the along with the assistant manager and manager

**Teaching Experience**

**ILP English Teacher**

Zhongshan, China

* Created a curriculum for Chinese kids/adults based on desired concepts
* Taught 5-6 days a week
* Participated in meetings and discussions with the Chinese coordinators
* Performed with the other English Teachers for events upon request
* Traveled to schools throughout China to present the curriculum to Chinese Schools

**Studio Experience**

**Intern/Apprentice**

Sanctum Sound, Boston, MA

* Observed session work with clients from various musical backgrounds
* Cleaned every part of the studio possible
* Created events for Berklee Students through Social Media
* Marketed for the studio through Social Media
* Ran errands for the staff and clients
* Taken extra shifts at a moments notice
* Setup/troubleshooted recording consoles from inception to recording
* Engineered for clients as needed
* Answered the phones and took notes for prospective clients and any other business

References Available Upon Request